



SINGAPORE MARITIME OFFICERS' UNION

75 Jellicoe Road, #02-01, Wavelink Building, Singapore 208738
Tel: 6396 0123 Fax: 6339 5436 Website: www.smou.org.sg

SMOU Seafarer's (Officers) Provident Fund Scheme Request to Receive Provident Pay

I / We hereby apply to withdraw SMOU Seafarer's (Officers) Provident Fund Pay.

Method of application (please tick and delete accordingly)

Member's Direct Application (Retirement / Disability / Others: _____)

Application by Nominee/Beneficiaries/Company – Reasons: _____

Please tick accordingly Close all accounts (if you are no longer sailing)

Partial Withdrawal: _____ (if you are still sailing)
(For partial withdrawal, pls state the amount to withdraw)

Please call +65 6390 1640 or email us at SPF@wavelink.com.sg if you need more details.

SMOU No.		Thrift No.	
Member's Name <i>(as in Passport)</i>			
Member's Address			
Passport Number		D.O.B.	
Email Address		Contact Number	
Company Name			

Member / Nominee's bank details:

Payment mode Indication	*Cheque / Bank Draft/ Telegraphic Transfer (Please delete accordingly)		
Type of currency			
Name as in Bank Account			
Bank Name		Bank Branch / State <i>(if any)</i>	
Account no.			
Address of the Bank			

This Section must be completed if the Member would like to transfer the fund to his/her nominee / beneficiary OR Application is by the Nominee/Beneficiary:

Nominee / Beneficiary's Name			
Relationship to the Member		Contact Number	
Mailing Address			
Verified by 2 Witnesses	Name and Signatory (1) Contact No :	Name and Signatory (2) Contact No :	

After verifying the above, please transfer my /our Provident Pay to the specified bank as detailed above.

Applicant's Signatory: _____

Official Use:

Authorised & Endorsed by the Administration of SPF

*Please note the Bank Draft and Telegraphic Transfer has bank charges incurred.

CRITERIA FOR WITHDRAWAL

He/she must reach the age of **50 years old AND minimum 3 years length of membership with NTUC Thrift & Loan.**

Inability to continue working because of death, permanent disability, missing at sea, medical health problems.

Special circumstances shall include events arising from natural causes adversely affecting the member's house and/or his family:-

- Earthquakes
- Floods
- Storms / Typhoons
- Landslides / Mudslides
- Volcanic activity
- Fires

Other situations/circumstances as decided and recommended from time to time by the Administrative Committee (AC).

REQUIRED DOCUMENT CHECKLIST FOR WITHDRAWAL

Retirement

- Photocopy of your passport
- Photocopy of your seaman handbook

Deceased

- Photocopy of deceased's passport
- Photocopy of death certificate
- Letter of Administration from the court or lawyer (to certify claimant is the beneficiary)
- Photocopy of beneficiary's passport
- Photocopy of deceased birth certificate (if claimant is parent)
- Photocopy of marriage certificate (if claimant is spouse)
- Photocopy of child's birth certificate (if claimant is child)

Disability

- Photocopy of your passport
- Medical Report
- Certify letter from medical professional that claimant is declared disabled for work

Member who wish to transfer his or her savings to another beneficiary

- Must submit a **certify letter** to certify that he or she wishes to transfer the amount to the next beneficiary.
- The beneficiary's name and passport number must be indicated on the certify letter.
- Photocopy of the next beneficiary's passport
- Beneficiary's bank details must be furnished clearly on the withdrawal form

IMPORTANT: An incomplete form and/or incomplete supporting documents will delay the processing of your application